

**MENDOCINO COLLEGE FOUNDATION, INC.  
MINUTES OF THE SPECIAL EXECUTIVE COMMITTEE MEETING  
APPROVED**

A regular meeting of the Mendocino College Foundation, Inc. Executive Committee convened on Friday, September 28, 2018 at Mendocino College, 1000 Hensley Creek Road, Room 4134, Ukiah, California.

**GENERAL MATTERS**

***Call to Order***           The meeting was called to order by Committee Chair Harden at 2:00 p.m.

<b><i>Members Present</i></b>	Committee Chair	Marilyn Harden	Present
	Committee Members	Arturo Reyes	Absent
		Donald Coursey	Present
		Charley Myers	Present
		Mark DeMeulenaere	Present
		Jerry Chaney	Present

<b><i>Ad Hoc Committee Chairs Present</i></b>	Channing Cornell	Absent
	Tom Herman	Present
	Travis Scott	Absent

***Staff Present***           Katie Fairbairn, Executive Director

***College Staff Present*** Eileen Cichocki, Assistant Superintendent/Vice-President of Administrative Services

***Public Comments***    None

***Approval of Agenda***   M/S/C (DeMeulenaere/Myers) To approve the agenda as presented. The matter passed 5-0.

**DISCUSSION/ACTION**

***Bylaws Revision***       The current bylaws include areas that are inconsistent, obsolete or out of date. A recommendation was made to appoint an ad hoc Bylaws Review Committee to review the current bylaws and make recommendations for revisions.

**M/S/C (Coursey/Chaney) To recommend to the Mendocino College Foundation Board of Directors the creation of an ad hoc Bylaws Review Committee comprised of Directors Myers, DeMeulenaere and President Harden to review the current bylaws and make recommendations for revisions.**

**ADJOURNMENT**       The meeting of the Executive Committee of the Mendocino College Foundation, Inc. adjourned at 2:10 p.m.

Submitted by: Katie Fairbairn, Executive Director  
Mendocino College Foundation, Inc.