



The mission of the Mendocino College Foundation is to educate leaders, foster intellectual growth and enrich lives by creating opportunities to invest in a better future for our students and communities.

MENDOCINO COLLEGE FOUNDATION, INC.
MINUTES OF THE EXECUTIVE COMMITTEE MEETING
Approved at Executive Committee Meeting on September 19, 2023

A regular meeting of the Mendocino College Foundation, Inc. Executive Committee convened on Tuesday, May 16, 2023 at Mendocino College, Ukiah Campus, 1000 Hensley Creek Road, Ukiah, CA 95482 MacMillan Hall, Room 1065.

GENERAL MATTERS				
Call to Order	The meeting was called to order by Foundation President Chapman at 3:01pm.			
Members Present	Linda Chapman, President	Present	Jerry Chaney	Present
	Travis Scott, Vice President	Absent	Channing Cornell	Present
	Marilyn Harden, Past President	Present	Jared Hull	Absent
	Timothy Karas, Secretary/Treasurer	Present	Todd McMahon	Present
Staff Present	Julie McGovern, Foundation Executive Director Eliza Grider, Administrative Assistant II/Scholarship Coordinator			
College Staff Present	Joe Atherton, Director of Fiscal Services			
Guests Present	None.			
Public Comment	None.			
Approval of Agenda & Minutes	M/S/C (Chaney/Harden). To approve the agenda and the minutes from March 16, 2023, as presented. The matter passed 6-0.			
DISCUSSION/ACTION Director Hull @ 3:03pm				
Finance Committee	Investment Portfolio. April 30, 2023 reports attached for information. Foundation Staff and Fiscal Services Director will be conducting the annual drawdown from the Schwab accounts for Foundation operations in the coming weeks.			



	Donations Summary Report. An updated donations summary report was provided for information.
	Draft 23/24 Budget. A draft 23/24 budget was provided for information. The draft budget was reviewed at the April Board of Directors meeting and will be reviewed and approved at the June Board of Directors meeting.
Foundation President Report	No Report.
Scholarship Committee	Scholarship Mixer – Review. The Mendocino College Foundation 23/24 scholarship recipients were celebrated on Wednesday, May 3, 2023. Donors and recipients mixed and mingled while enjoying light refreshments in front of the CVPA.
Land Committee	Land Update. The Land Committee is reviewing landholdings and beginning steps for a feasibility analysis of the land. The Land Committee will be meeting with the previous Board Director and Land Committee Chair, Tom Herman.
Special Events Committee	Gala 2023. The Gala took place on Saturday, May 13, 2023 in celebration of the College celebrating 50 years. There were over 300 attendees at the event. Review and final numbers are still being worked out. Final numbers will be available at the June Board of Directors meeting.
Governance Committee	No Report.
Superintendent/President Report	<p>Emergency Access Road. Road infrastructure has been completed and paving will begin on the road. This road will be a huge benefit to the District regarding safety and recreation.</p> <p>2023 Commencement. This year’s graduation will celebrate 175 Mendocino College graduates on the stadium field Friday, May 19, 2023 beginning at 6:00pm.</p> <p>2023 Nursing Pinning Ceremony. The annual pinning ceremony for the 2023 Nursing Graduates will take place on Thursday, May 18, 2023 beginning at 6:00pm in the Center for Visual & Performing Arts Theater.</p> <p>Repaving Parking Lots and Roads. Repaving of the parking lots and roads at the Ukiah Campus will begin Monday, May 22, 2023.</p>
Foundation Staff Report	AAFG Program 2023. 64 adoptions for the 2023 Adopt A Fifth Grader Season. Ceremonies for at schools will begin next week. Students will receive recognition at their end of year ceremony through a certificate and a \$25 giftcard.



	<p>Nursing Graduation 2023. The Nursing Graduation will take place on Thursday, May 18th in the Center for Visual & Performing Arts on the Ukiah Campus. Executive Director, Julie McGovern, will participate in congratulating the nursing students on their success and surprising them with checks to cover the cost of their NCLEX Exam Fees.</p>
	<p>Annual Thank You advertisement - Ukiah Daily Journal. The donor thank you ad for the Ukiah Daily Journal is under production. The ad will appear on Father's Day Sunday, June 18th.</p>
FUTURE AGENDA ITEMS	<ul style="list-style-type: none"> • Combining Executive & Finance Committee • Scholarship Review – Merit vs Need Based Scholarships
ADJOURNMENT	<p>The meeting of the Board of Directors of Mendocino College Foundation, Inc. adjourned at 3:41 pm by Foundation President Chapman.</p> <p>Submitted by: Eliza Grider, Administrative Assistant, Mendocino College Foundation, Inc.</p>