The mission of the Mendocino College Foundation is to educate leaders, foster intellectual growth and enrich lives by creating opportunities to invest in a better future for our students and communities.

MENDOCINO COLLEGE FOUNDATION, INC.
MINUTES OF THE BOARD OF DIRECTORS MEETING
Approved at Board of Directors Meeting on April 2, 2025

A regular meeting of the Mendocino College Foundation, Inc. Board of Directors convened on Wednesday, February 5, 2025 at Mendocino College, Main Campus, Library Building, Room 4210, 1000 Hensley Creek Road, Ukiah, CA 95482 and via Zoom.

GENERAL MATTERS	**Agenda Item**				
Call to Order	**1**	President Rader called the meeting to order at 12:00pm.			
Members Present	**1.1**	Tina Rader, President	Present	Marilyn Harden	Present
		Donald Coursey, Vice President	Present	Ramon Jimenez	Present (@ 12:01pm)
		Timothy Karas, Secretary/Treasurer	Present	Tod Kong	Present (@ 12:17pm)
		Linda Chapman, Immediate Past President	Present	Todd McMahon	Present
		Jill Bartolomie	Present	Stephanie Swain	Absent
		Channing Cornell	Present	Lawrence Ortiz, Student Representative	Absent
Staff Present	**1.1**	Julie McGovern, Foundation Executive Director Eliza Grider, Administrative Assistant II/Scholarship Coordinator Jason Morse, Coastal Development & Community Liaison via Zoom			
College Staff Present	**1.1**	Joe Atherton, Director of Business Office			
Guests Present	**1.1**	Julie Bawcom Robert Blanc Steve Cardimona Roger Foote Lynda Myers			

Public Comment *Director Jimenez entered @ 12:01pm* *Director Kong entered @ 12:17pm*	**2**	Members of the Friends (Lynda Myers, Julie Bawcom, Roger Foote, Steve Cardimona, and Robert Blanc) addressed the board on behalf of the Friends of the Mendocino College Coastal Field Station & Natural Sciences affiliate group surrounding their concerns about the gift fee policy – restricted funds
APPROVAL OF AGENDA & MINUTES	**3**	
Approval of Agenda & Minutes	**3.1 & 3.2**	**M/S/C** (Karas/Chapman). To approve the agenda as presented for February 5, 2025, and to approve the minutes from the regular meeting held on December 4, 2024. The matter passed 10-0.
CLOSED SESSION	**4**	
Report on Action Taken in Closed Session	**4.1**	Foundation President, Tina Rader informed the Board of Directors they would be discussing item 4.1 Real Property – Pursuant to Government Code 54956.8 in closed session. The Board of Directors entered closed session at 12:20pm. The Board of Directors returned to open session at 12:34pm with Board President, Tina Rader, stating that no action was taken during closed session.
STANDING COMMITTEE REPORTS	**5**	
Finance Committee	**5.1.1**	**Investment Portfolio.** Schwab reports ending on December 31, 2024, were included and reviewed for information
	5.1.2	**24/25 Donations Summary.** An up-to-date donations summary report for 24/25 was provided for information.
	5.1.3	**24/25 Budget Update.** An up-to-date budget update for 24/25 was provided for information.
Scholarship Committee	**5.2.1**	**Scholarship Reviewer Process – Workshop Dates.** Foundation Staff has booked a computer lab on the Ukiah Campus to review scholarship applications as a group. A survey will be sent out to the directors to decide on the workshop dates.
	5.2.2	**Scholarship Outreach & Workshops.** Foundation Staff have been traveling throughout Mendocino and Lake counties providing information on scholarships. Scholarship application workshops are being provided over Zoom for various dates. See attached flyer for detailed dates.

	5.2.3	**Scholarship Mixer – May 7, 2025.** The Foundation will be holding a Scholarship Mixer to honor the 25/26 MCF Scholarship Recipients. The mixer will take place in the courtyard of the CVPA building on the Ukiah Campus on May 7th from 2:00pm-3:30pm.
AD HOC COMMITTEE REPORTS	**6**	
Land Committee	**6.1.**	**No Report.**
Special Events Committee	**6.2**	**No Report.**
Governance Committee	**6.3**	Welcome new Foundation Board of Director, Jill Bartolomie!
DISCUSSION/ACTION	**7**	
Recommendation to approve Board of Director – Michelle Goodman, Solid Waste	**7.1**	**M/S/C (Harden/Karas).** To approve the new director, Michelle Goodman as presented. The matter passed 10-0-0.
Gift Fee Policy – Restricted Fund	**7.2**	Draft gift fee policy for the Foundation's restricted funds apart from the restricted endowments attached for information. No action taken.
Foundation Land Appraisal	**7.3**	**M/S/C (Karas/Jimenez).** To approve the Foundation Land Appraisal Contract from Ward Levy Appraisal Group, Inc. as presented. The matter passed 9-1-0 (Abstained: Bartolomie).
Committee Vacancies	**7.4**	Foundation Executive Director, Julie McGovern announced vacancies for the Foundation's Committees and Affiliate Liaisons. She encouraged the directors to review and give thought to serving on committees as a chair or as an affiliate liaison.
REPORTS FOR INFORMATION	**8**	
Mendocino College Superintendent/President	**8.1**	**College Update.** Mendocino College student enrollment is up over last spring (2024). Changes on the federal level have created fear on campus amongst students. Governor's State Budget forecast for the following year that will affect the college are a small COLA of 2.4% for programs. The North County Center has been approved for Prop 2 which will allow for phase 2 of the North County Center to begin building. This project was 1 out of 23 to be funded in the state.

		Automotive EV construction is complete and open!
Foundation President	**8.2**	**No Report.**
Foundation Staff	**8.3.1**	**AAFG Program Update.** Adoptions to date for the 2025 AAFG Program are 35 adoptions. Recruitment for adoptions is still being sought out.
	8.3.2	**KZYX – Mendocino College Radio Hour.** The January KZYX Mendocino College Radio Hour featured Christy Smith, Mendocino College Dean of Career Education, to talk career education certificates and degrees offered at Mendocino College. The January KZYX Mendocino College Radio Hour featured Pamela Heston from Mendocino College as the Director of Employee Partnerships and Megan Tunzi from Mendocino County Office of Education in partnership with Mendocino College as the K-12 Pathway Specialist.
	8.3.3	**College Day Events – North County Center & Lake Center.** Foundation Staff will participate in "College Day" at the Lake Center on March 6th and the North County Center on March 20th from 10:00am-12:00pm. This event will replicate the "College Day" on the Coast back in October.
	8.3.4	**Charitable Contribution Letters 2024.** Foundation Staff has sent out Charitable Contribution Letters for the year of 2024.
	8.3.5	**Foundation E-Newsletter.** The January Foundation E-Newsletter featured the scholarship program for the 24/25 academic year and a reminder to fill out the scholarship application for the 25/26 academic year. Featured student scholarship recipients and Foundation Board President, Tina Rader as a Mendocino College Alumni and previous Foundation scholarship recipient.
	8.3.6	**Reid Edelman Retirement Soiree**. The Mendocino College Theater will be presenting *Mendocino Stories: Instructions for Living in A Broken World* this March. Long time Theater Director and Faculty, Reid Edelman will be retiring June 2025. The first Friday night showing of *Mendocino Stories* on March 14th there will be a Soiree in honor of Reid benefiting the Friends of the Mendocino College Theater.
	8.3.7	**Faculty Scholarships.** Two Mendocino College faculty members have begun classes to gain credentials to teach Ethnic Studies at Mendocino College. Scholarships for these credentials were given by the Mendocino College Foundation.

	8.3.8	**Coastal Development Report by Jason Morse.** Report attached for information.
	8.3.9	**Student Director Report by Lawrence Ortiz.** No Report.
Directors Reports	**8.4**	**No Report.**
AFFILIATE REPORTS	**8.5**	
	8.5.1	**Friends of the Mendocino College Coastal Field Station and Natural Sciences (FMCCFSNS).** Report attached for information.
	8.5.2	**Lake County Friends of Mendocino College (LCFMC).** Report attached for information.
	8.5.3	**Friends of Mendocino College Coast Center (FMCCC).** No Report.
	8.5.4	**Friends of the Mendocino College Theatre (FMCT).** No Report.
	8.5.5	**Friends of Mendocino College Culinary Arts Program (FMCCAP).** No Report.
	8.5.6	**Friends of Mendocino College Recording Arts & Technology (FMCRAT).** No Report.
	8.5.7	**Friends of the Mendocino College Gallery (FMCG).** Report attached for information.
	8.5.8	**Friends of the Mendocino College Nursing Program (FMCNP).** No Report.
	8.5.9	**Mendocino College Athletic Boosters (MCAB).** No Report.
	8.5.10	**North County Friends of Mendocino College (NCFMC).** No Report.
	8.5.11	**Friends of Mendocino College Agriculture (FMCA).** No Report.
	8.5.12	**Friends of Mendocino College Veterans and Dependents (FMCVD).** No Report.
	8.5.13	**Friends of Mendocino College Music Program (FMCMP).** Report attached for information.
FUTURE AGENDA ITEMS	**9**	• Gift Fee Policy – Restricted Fund

ADJOURNMENT	**10**	The meeting of the Board of Directors of Mendocino College Foundation, Inc. adjourned at 1:40pm by Foundation President Rader. Submitted by: Eliza Grider, Administrative Assistant II/Scholarship Coordinator, Mendocino College Foundation, Inc.