The mission of the Mendocino College Foundation is to educate leaders, foster intellectual growth and enrich lives by creating opportunities to invest in a better future for our students and communities.

MENDOCINO COLLEGE FOUNDATION, INC.
MINUTES OF THE BOARD OF DIRECTORS MEETING
Approved at Board of Directors Meeting on June 4, 2025

A regular meeting of the Mendocino College Foundation, Inc. Board of Directors convened on Wednesday, April 2, 2025 at Mendocino College, Main Campus, Library Building, Room 4210, 1000 Hensley Creek Road, Ukiah, CA 95482 and via Zoom.

GENERAL MATTERS	**Agenda Item**				
Call to Order	**1**	President Rader called the meeting to order at 12:00pm.			
Members Present	**1.1**	Tina Rader, President	Present	Marilyn Harden	Present
		Donald Coursey, Vice President	Present	Ramon Jimenez	Present (@12:06pm)
		Timothy Karas, Secretary/Treasurer	Absent	Tod Kong	Absent
		Linda Chapman, Immediate Past President	Present	Todd McMahon	Present
		Jill Bartolomie	Present	Stephanie Swain	Present
		Channing Cornell	Present	Lawrence Ortiz, Student Representative	Absent
		Michelle Goodman	Present		
Staff Present	**1.1**	Julie McGovern, Foundation Executive Director Eliza Grider, Administrative Assistant II/Scholarship Coordinator Jason Morse, Coastal Development & Community Liaison via Zoom			
College Staff Present	**1.1**	Joe Atherton, Director of Business Office			
Guests Present	**1.1**	None.			
Public Comment	**2**	Steve Cardimona, Mendocino College Faulty and Friends of the Mendocino College Coastal Field Station of Natural Sciences affiliate chair, and Julie Bawcom, emeritus Mendocino College Faculty and member of FMCCFSNS affiliate thanked the Foundation Board of Directors for the consideration of the new Gift Fee Policy regarding restricted gifts.			
APPROVAL OF AGENDA & MINUTES	**3**				

MENDOCINO COLLEGE FOUNDATION

Approval of Agenda & Minutes	**3.1 & 3.2**	**M/S/C** (Harden/Cornell). To approve the agenda as presented for April 2, 2025, and to approve the minutes from the regular meeting held on February 5, 2025. The matter passed 9-0.
STANDING COMMITTEE REPORTS	**4**	
Finance Committee	**4.1.1**	**Investment Portfolio.** Schwab reports ending on February 28, 2025, were included and reviewed for information. Schwab reports ending on March 31, 2025, were handed out and reviewed for information.
	4.1.2	**24/25 Donations Summary.** An up-to-date donations summary report for 24/25 was provided for information.
Director Jimenez entered @ 12:06pm	**4.1.3**	**24/25 Budget Update.** Director of Business Services, Joe Atherton, advised that working on the April revise for the 24/25 budget. All expenses are tracking as expected with cost savings.
Scholarship Committee	**4.2.1**	**25/26 Scholarship Season.** Thank you for reviewing the scholarship applications. Please provide feedback through email regarding review and concerns with scholarship software.
	4.2.2	**Redwood Valley-Calpella Fire Department Perpetual Scholarship.** New perpetual scholarship donated by the Redwood Valley-Calpella Fire Department for a Mendocino College student pursuing a fire science degree. For the first year, it will be a faculty nominated scholarship and then will be reviewed by the Fire Department's scholarship committee.
	4.2.3	**Scholarship Mixer – May 7, 2025.** The Foundation will be holding a Scholarship Mixer to honor the 25/26 MCF Scholarship Recipients. The mixer will take place in the courtyard of the CVPA building on the Ukiah Campus on May 7th from 2:00pm-3:30pm.
AD HOC COMMITTEE REPORTS	**5**	
Land Committee	**5.1.**	Director McMahon advised that we have received a draft of the land appraisal. Follow up by Director McMahon and Foundation Executive Director, Julie McGovern will happen over the next month. A full report of the results will be review at the June Foundation Board of Directors meeting.
Special Events Committee	**5.2**	**No Report.**
Governance Committee	**5.3**	Welcome new Foundation Board of Director, Michelle Goodman!
DISCUSSION/ACTION	**6**	

MENDOCINO COLLEGE FOUNDATION

Gift Fee Policy – Restricted Fund	**6.1**	**M/S/C (Chapman/Coursey).** To approve the Gift Fee Policy – Restricted Fund as presented. The matter passed 10-0.
25/26 Budget – First Read	**6.2**	The draft 25/26 Foundation Budget was provided for as a first read to the Board of Directors. The 25/26 budget will brought to the June Board of Directors meeting for review and approval.
Committee Vacancies	**6.3**	**M/S/C (Cornell/Harden).** To approve the committee vacancies of the Scholarship Committee Chair with Tina Rader and the Finance Workgroup Chair with Michelle Goodman. The matter passed 10-0.
REPORTS FOR INFORMATION	**7**	
Mendocino College Superintendent/President	**7.1**	**College Update.** No Report.
Foundation President	**7.2**	Foundation President, Tina Rader, offered a welcome to new director, Michelle Goodman. Additionally, she advised Casual for a Cause at Savings Bank raised $1,200 for the Foundation in support of scholarships.
Foundation Staff	**7.3.1**	**AAFG Program Update.** Final weeks of accepting donations to the Adopt A Fifth Grader program for 2025. 43 donations for the year 2025 thus far. Perpetual AAFG donation for 2 AAFGs over the next 20 years has been received by an anonymous donor.
	7.3.2	**KZYX – Mendocino College Radio Hour.** The March KZYX Mendocino College Radio Hour featured Reid Edelman, Lucas Near-Verbrugghe and Dan Hoyle to talk about Mendocino College's latest production *Mendocino Stories* premiering at the Mendocino College theater in March. The April KZYX Mendocino College Radio Hour featured Michael Pratt, Mendocino College Automotive Technology Faculty and Fred Keplinger, Ukiah Unified Trustee and Mendocino College/Ukiah High School Dual Enrollment instructor of Administration of Justice.
	7.3.3	**College Day Events – North County Center & Lake Center.** Foundation Staff will participated in "College Day" at the Lake Center on March 6th and the North County Center on March 20th. Each event had middle school and high school students from the areas to visit Mendocino College to learn about different departments, programs and resources that the College has to offer.

MENDOCINO COLLEGE FOUNDATION

	7.3.4	**NCLEX Exam Fee – Nursing Campaign.** Campaign Flyer attached for information.
	7.3.5	**Foundation E-Newsletter.** The March Foundation E-Newsletter featured the purchase of the Mendocino College Student Housing Parcel, the NCLEX State Exam Fee for the Nursing Class of 2025, featured Lake County Friends of the Mendocino College chair, Wilda Shock as Women of the Year, Adopt A Fifth Grader, and Mendocino College Theater production *Mendocino Stories*.
	7.3.6	**Latino Student Retreat & Native American Motivation Day.** The Foundation will be supporting the Latino Student Retreat and Native American Motivation Day by hosting the groups volunteers with coffee and breakfast items.
	7.3.7	**Coastal Development Report by Jason Morse.** Report attached for information.
	7.3.8	**Student Director Report by Lawrence Ortiz.** No Report.
Directors Reports	**7.4**	**No Report.**
AFFILIATE REPORTS	**7.5**	
	7.5.1	**Friends of the Mendocino College Coastal Field Station and Natural Sciences (FMCCFSNS).** Report attached for information.
	7.5.2	**Lake County Friends of Mendocino College (LCFMC).** Report attached for information.
	7.5.3	**Friends of Mendocino College Coast Center (FMCCC).** No Report.
	7.5.4	**Friends of the Mendocino College Theatre (FMCT).** No Report.
	7.5.5	**Friends of Mendocino College Culinary Arts Program (FMCCAP).** No Report.
	7.5.6	**Friends of Mendocino College Recording Arts & Technology (FMCRAT).** No Report.
	7.5.7	**Friends of the Mendocino College Gallery (FMCG).** Report attached for information.
	7.5.8	**Friends of the Mendocino College Nursing Program (FMCNP).** No Report.
	7.5.9	**Mendocino College Athletic Boosters (MCAB).** No Report.

	7.5.10	**North County Friends of Mendocino College (NCFMC).** No Report.
	7.5.11	**Friends of Mendocino College Agriculture (FMCA).** No Report.
	7.5.12	**Friends of Mendocino College Veterans and Dependents (FMCVD).** No Report.
	7.5.13	**Friends of Mendocino College Music Program (FMCMP).** No Report.
FUTURE AGENDA ITEMS	**8**	• Formation of Affiliate Ad Hoc Committee
ADJOURNMENT	**9**	The meeting of the Board of Directors of Mendocino College Foundation, Inc. adjourned at 1:29pm by Foundation President Rader. Submitted by: Eliza Grider, Administrative Assistant II/Scholarship Coordinator, Mendocino College Foundation, Inc.

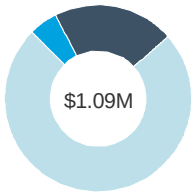
Schwab One® Account of

MENDOCINO COLLEGE FOUNDATION
AAFG SCHOLARSHIPS ACCOUNT

Statement Period
March 1-31, 2025

MAIN STREET RESEARCH LLC
Wealth Management

Asset Allocation



	This Period	Current Allocation
Cash and Cash Investments	51,023.84	5%
Fixed Income	228,503.67	21%
Equities	811,627.98	74%
Exchange Traded Funds	8,144.94	<1%
Total	**$1,099,300.43**	100%

Income Summary

	This Period		YTD	
Federal Tax Status	Tax-Exempt	Taxable	Tax-Exempt	Taxable
Bank Sweep Interest	0.00	2.23	0.00	5.52
Cash Dividends	0.00	722.78	0.00	1,873.87
Corporate Bond and Other Interest	0.00	845.00	0.00	2,472.50
Treasury Bond Interest	0.00	0.00	0.00	356.25
Total Income	**$0.00**	**$1,570.01**	**$0.00**	**$4,708.14**
Accrued Interest Paid [4]	0.00	0.00	0.00	(352.50)

[4] Certain accrued interest paid on taxable bonds may be deductible; consult your tax advisor

Top Account Holdings This Period

SYMBOL CUSIP	Description	Market Value	% of Accounts
	Bank Sweep	50,962.99	5%
AAPL	APPLE INC	49,312.86	4%
PLTR	PALANTIR TECHNOLOGIES IN	44,563.20	4%
META	META PLATFORMS INC	36,310.68	3%
COST	COSTCO WHSL CORP NEW	34,048.08	3%

Gain or (Loss) Summary

	Short-Term (ST)			Long-Term (LT)		
	Gain	(Loss)	Net	Gain	(Loss)	Net
This Period	0.00	(7,853.90)	(7,853.90)	922.10	0.00	922.10
YTD			(7,853.90)			14,801.56
Unrealized						**$215,371.37** [b]

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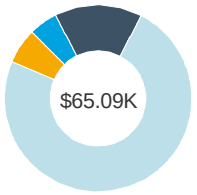
Schwab One® Account of

MENDOCINO COLLEGE FOUNDATION
JOHN BOGNER FINE ARTS ACCOUNT

Statement Period
March 1-31, 2025

MAIN STREET RESEARCH LLC
Wealth Management

Asset Allocation



	This Period	Current Allocation
Cash and Cash Investments	3,558.44	5%
Fixed Income	9,833.13	15%
Equities	47,797.87	73%
Exchange Traded Funds	3,901.48	6%
Total	**$65,090.92**	100%

Income Summary

	This Period		YTD	
Federal Tax Status	Tax-Exempt	Taxable	Tax-Exempt	Taxable
Bank Sweep Interest	0.00	0.28	0.00	0.67
Cash Dividends	0.00	52.92	0.00	122.92
Total Income	**$0.00**	**$53.20**	**$0.00**	**$123.59**

Top Account Holdings This Period

SYMBOL CUSIP	Description	Market Value	% of Accounts
BKNG	BOOKING HLDGS INC	4,606.91	7%
	Bank Sweep	3,558.44	5%
PLTR	PALANTIR TECHNOLOGIES IN	2,700.80	4%
V	VISA INC	2,453.22	4%
BRKB	BERKSHIRE HATHAWAY	2,130.32	3%

Gain or (Loss) Summary

	Short-Term (ST)			Long-Term (LT)		
	Gain	(Loss)	Net	Gain	(Loss)	Net
This Period	0.00	(279.98)	(279.98)	65.86	0.00	65.86
YTD			(279.98)			923.50
Unrealized						**$14,024.64** [b]

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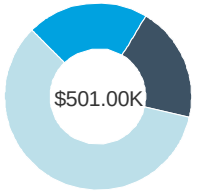
Schwab One® Account of

MENDOCINO COLLEGE FOUNDATION
COAST ACCOUNT

Statement Period
March 1-31, 2025

MAIN STREET RESEARCH LLC
Wealth Management

Asset Allocation



	This Period	Current Allocation
Cash and Cash Investments	103,535.73	21%
Fixed Income	98,146.34	20%
Equities	296,375.13	59%
Exchange Traded Funds	2,949.03	<1%
Total	**$501,006.23**	100%

Income Summary

	This Period		YTD	
Federal Tax Status	Tax-Exempt	Taxable	Tax-Exempt	Taxable
Bank Sweep Interest	0.00	2.36	0.00	3.77
Cash Dividends	0.00	302.90	0.00	780.24
Corporate Bond and Other Interest	0.00	461.25	0.00	664.38
Treasury Bond Interest	0.00	0.00	0.00	118.75
Total Income	**$0.00**	**$766.51**	**$0.00**	**$1,567.14**
Accrued Interest Paid [4]	0.00	(221.64)	0.00	(328.79)

[4] Certain accrued interest paid on taxable bonds may be deductible; consult your tax advisor

Top Account Holdings This Period

SYMBOL CUSIP	Description	Market Value	% of Accounts
	Bank Sweep	103,486.37	21%
PLTR	PALANTIR TECHNOLOGIES IN	16,880.00	3%
V	VISA INC	12,266.10	2%
META	META PLATFORMS INC	11,527.20	2%
COST	COSTCO WHSL CORP NEW	11,349.36	2%

Gain or (Loss) Summary

	Short-Term (ST)			Long-Term (LT)		
	Gain	(Loss)	Net	Gain	(Loss)	Net
This Period	0.00	(2,948.98)	(2,948.98)	241.50	0.00	241.50
YTD			(2,948.98)			5,148.53
Unrealized						**$82,070.60** [b]

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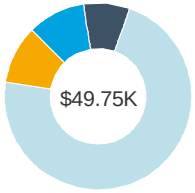
Schwab One® Account of

MENDOCINO COLLEGE FOUNDATION
ELWOOD ACCOUNT

Statement Period
March 1-31, 2025

MAIN STREET RESEARCH LLC
Wealth Management

Asset Allocation



	This Period	Current Allocation
Cash and Cash Investments	4,867.59	10%
Fixed Income	4,032.03	8%
Equities	35,863.85	72%
Exchange Traded Funds	4,993.64	10%
Total	**$49,757.11**	100%

Income Summary

	This Period		YTD	
Federal Tax Status	Tax-Exempt	Taxable	Tax-Exempt	Taxable
Bank Sweep Interest	0.00	0.14	0.00	0.20
Cash Dividends	0.00	52.64	0.00	103.82
Treasury Bond Interest	0.00	0.00	0.00	42.50
Total Income	**$0.00**	**$52.78**	**$0.00**	**$146.52**

Top Account Holdings This Period

SYMBOL CUSIP	Description	Market Value	% of Accounts
	CHARLES SCHWAB BANK	4,867.59	10%
MCK	MCKESSON CORP	4,037.94	8%
TMUS	T-MOBILE US INC	3,200.52	6%
ISTB	ISHARES CORE 1-5 YEAR	3,191.10	6%
COST	COSTCO WHSL CORP NEW	2,837.34	6%

Gain or (Loss) Summary

	Short-Term (ST)			Long-Term (LT)		
	Gain	(Loss)	Net	Gain	(Loss)	Net
This Period	0.00	0.00	0.00	98.36	0.00	98.36
YTD			0.00			987.51
Unrealized						**$8,953.88**

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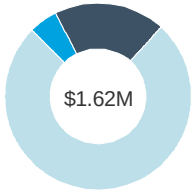
Schwab One® Account of

MENDOCINO COLLEGE FOUNDATION
FOOTE ACCOUNT

Statement Period
March 1-31, 2025

MAIN STREET RESEARCH LLC
Wealth Management

Asset Allocation



	This Period	Current Allocation
Cash and Cash Investments	79,937.43	5%
Fixed Income	314,566.54	19%
Equities	1,221,225.29	75%
Exchange Traded Funds	11,983.36	<1%
Total	**$1,627,712.62**	100%

Income Summary

	This Period		YTD	
Federal Tax Status	Tax-Exempt	Taxable	Tax-Exempt	Taxable
Bank Sweep Interest	0.00	3.37	0.00	8.56
Cash Dividends	0.00	1,183.99	0.00	2,819.32
Corporate Bond and Other Interest	0.00	1,315.00	0.00	2,806.25
Treasury Bond Interest	0.00	0.00	0.00	593.75
Total Income	**$0.00**	**$2,502.36**	**$0.00**	**$6,227.88**

Top Account Holdings This Period

SYMBOL CUSIP	Description	Market Value	% of Accounts
	Bank Sweep	79,821.69	5%
PLTR	PALANTIR TECHNOLOGIES IN	67,013.60	4%
META	META PLATFORMS INC	55,330.56	3%
COST	COSTCO WHSL CORP NEW	49,180.56	3%
BRKB	BERKSHIRE HATHAWAY	47,932.20	3%

Gain or (Loss) Summary

	Short-Term (ST)			Long-Term (LT)		
	Gain	(Loss)	Net	Gain	(Loss)	Net
This Period	0.00	(11,561.72)	(11,561.72)	0.00	0.00	0.00
YTD			(11,545.80)			36,057.01
Unrealized						**$345,928.40** [b]

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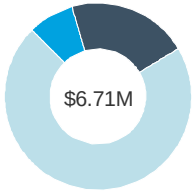
Schwab One® Account of

MENDOCINO COLLEGE FOUNDATION
GENERAL ACCOUNT

Statement Period
March 1-31, 2025

MAIN STREET RESEARCH LLC
Wealth Management

Asset Allocation



	This Period	Current Allocation
Cash and Cash Investments	523,590.46	8%
Fixed Income	1,390,912.05	21%
Equities	4,752,526.60	71%
Exchange Traded Funds	48,869.64	<1%
Total	**$6,715,898.75**	100%

Income Summary

	This Period		YTD	
Federal Tax Status	Tax-Exempt	Taxable	Tax-Exempt	Taxable
Bank Sweep Interest	0.00	8.96	0.00	28.92
Cash Dividends	0.00	6,251.98	0.00	20,627.76
Corporate Bond and Other Interest	0.00	6,997.50	0.00	14,487.50
Treasury Bond Interest	0.00	0.00	0.00	2,375.00
Total Income	**$0.00**	**$13,258.44**	**$0.00**	**$37,519.18**
Accrued Interest Paid [4]	0.00	0.00	0.00	(4,332.50)

[4] Certain accrued interest paid on taxable bonds may be deductible; consult your tax advisor

Top Account Holdings This Period

SYMBOL CUSIP	Description	Market Value	% of Accounts
SUTXX	SCHWAB US TREASURY MONEY	494,992.11	7%
PG	PROCTER & GAMBLE CO	192,915.44	3%
AAPL	APPLE INC	191,698.19	3%
META	META PLATFORMS INC	186,740.64	3%
V	VISA INC	168,571.26	3%

Gain or (Loss) Summary

	Short-Term (ST)			Long-Term (LT)		
	Gain	(Loss)	Net	Gain	(Loss)	Net
This Period	0.00	(68,589.19)	(68,589.19)	0.00	0.00	0.00
YTD			(67,649.98)			71,519.65
Unrealized						**$1,142,771.80** [b]

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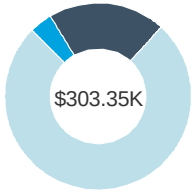
Schwab One® Account of

MENDOCINO COLLEGE FOUNDATION
HALLIDAY ACCOUNT

Statement Period
March 1-31, 2025

MAIN STREET RESEARCH LLC
Wealth Management

Asset Allocation



	This Period	Current Allocation
Cash and Cash Investments	12,261.64	4%
Fixed Income	62,084.78	20%
Equities	226,761.42	75%
Exchange Traded Funds	2,246.88	<1%
Total	**$303,354.72**	100%

Income Summary

	This Period		YTD	
Federal Tax Status	Tax-Exempt	Taxable	Tax-Exempt	Taxable
Bank Sweep Interest	0.00	0.75	0.00	1.63
Cash Dividends	0.00	200.57	0.00	465.29
Corporate Bond and Other Interest	0.00	328.75	0.00	645.00
Treasury Bond Interest	0.00	0.00	0.00	213.75
Total Income	**$0.00**	**$530.07**	**$0.00**	**$1,325.67**

Top Account Holdings This Period

SYMBOL CUSIP	Description	Market Value	% of Accounts
PLTR	PALANTIR TECHNOLOGIES IN	12,660.00	4%
	Bank Sweep	12,261.64	4%
COST	COSTCO WHSL CORP NEW	10,403.58	3%
META	META PLATFORMS INC	9,798.12	3%
V	VISA INC	9,462.42	3%

Gain or (Loss) Summary

	Short-Term (ST)			Long-Term (LT)		
	Gain	(Loss)	Net	Gain	(Loss)	Net
This Period	0.00	(2,203.89)	(2,203.89)	0.00	0.00	0.00
YTD			(2,199.91)			4,045.62
Unrealized						**$67,655.47** [b]

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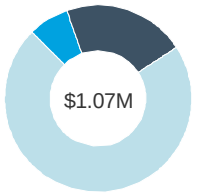
Schwab One® Account of

MENDOCINO COLLEGE FOUNDATION
PERPETUAL ACCOUNT

Statement Period
March 1-31, 2025

MAIN STREET RESEARCH LLC
Wealth Management

Asset Allocation



	This Period	Current Allocation
Cash and Cash Investments	73,754.83	7%
Fixed Income	225,596.11	21%
Equities	763,094.28	71%
Exchange Traded Funds	7,957.70	<1%
Total	**$1,070,402.92**	100%

Income Summary

	This Period		YTD	
Federal Tax Status	Tax-Exempt	Taxable	Tax-Exempt	Taxable
Bank Sweep Interest	0.00	2.48	0.00	5.96
Cash Dividends	0.00	777.02	0.00	1,873.32
Corporate Bond and Other Interest	0.00	1,546.25	0.00	2,223.75
Treasury Bond Interest	0.00	0.00	0.00	356.25
Total Income	**$0.00**	**$2,325.75**	**$0.00**	**$4,459.28**
Accrued Interest Paid [4]	0.00	0.00	0.00	(28.89)

[4] Certain accrued interest paid on taxable bonds may be deductible; consult your tax advisor

Top Account Holdings This Period

SYMBOL CUSIP	Description	Market Value	% of Accounts
	Bank Sweep	73,630.37	7%
PLTR	PALANTIR TECHNOLOGIES IN	43,044.00	4%
META	META PLATFORMS INC	33,428.88	3%
COST	COSTCO WHSL CORP NEW	32,156.52	3%
JPM	JPMORGAN CHASE & CO	31,398.40	3%

Gain or (Loss) Summary

	Short-Term (ST)			Long-Term (LT)		
	Gain	(Loss)	Net	Gain	(Loss)	Net
This Period	0.00	(7,698.31)	(7,698.31)	526.91	0.00	526.91
YTD			(7,698.31)			13,893.94
Unrealized						**$211,787.68** [b]

Values may not reflect all of your gains/losses and may be rounded up to the nearest dollar; Schwab has provided accurate gain and loss information wherever possible for most investments. Cost basis may be incomplete or unavailable for some of your holdings and may change or be adjusted in certain cases. Please login to your account at Schwab.com for real-time gain/loss information. Statement information should not be used for tax preparation, instead refer to official tax documents. For additional information refer to Terms and Conditions.

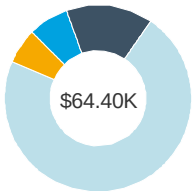
Schwab One® Account of

MENDOCINO COLLEGE FOUNDATION
SALMEN ACCOUNT

Statement Period
March 1-31, 2025

MAIN STREET RESEARCH LLC
Wealth Management

Asset Allocation



	This Period	Current Allocation
Cash and Cash Investments	4,194.49	7%
Fixed Income	9,833.13	15%
Equities	46,375.39	72%
Exchange Traded Funds	3,998.18	6%
Total	**$64,401.19**	100%

Income Summary

	This Period		YTD	
Federal Tax Status	Tax-Exempt	Taxable	Tax-Exempt	Taxable
Bank Sweep Interest	0.00	0.29	0.00	0.68
Cash Dividends	0.00	52.92	0.00	122.61
Total Income	**$0.00**	**$53.21**	**$0.00**	**$123.29**

Top Account Holdings This Period

SYMBOL CUSIP	Description	Market Value	% of Accounts
BKNG	BOOKING HLDGS INC	4,606.91	7%
	Bank Sweep	4,194.49	7%
PLTR	PALANTIR TECHNOLOGIES IN	2,700.80	4%
V	VISA INC	2,453.22	4%
ISTB	ISHARES CORE 1-5 YEAR	2,224.10	3%

Gain or (Loss) Summary

	Short-Term (ST)			Long-Term (LT)		
	Gain	(Loss)	Net	Gain	(Loss)	Net
This Period	0.00	(285.06)	(285.06)	43.91	0.00	43.91
YTD			(285.06)			879.98
Unrealized						**$13,590.14** [b]

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