The mission of the Mendocino College Foundation is to educate leaders, foster intellectual growth and enrich lives by creating opportunities to invest in a better future for our students and communities.

MENDOCINO COLLEGE FOUNDATION, INC.
MINUTES OF THE BOARD OF DIRECTORS MEETING
Approved at Board of Directors Meeting on February 4, 2026

A regular meeting of the Mendocino College Foundation, Inc. Board of Directors convened on Wednesday, December 3, 2025 at Mendocino College, Main Campus, Library Building, Room 4210, 1000 Hensley Creek Road, Ukiah, CA 95482 and via Zoom.

GENERAL MATTERS	**Agenda Item**				
Call to Order	**1**	President Rader called the meeting to order at 12:08 pm.			
Members Present	**1.1**	Tina Rader, President	Present	Michelle Goodman	Present
		Donald Coursey, Vice President	Present	Ramon Jimenez	Present
		Timothy Karas, Secretary/Treasurer	Present	Todd McMahon	Present (@ 12:25pm)
		Linda Chapman, Immediate Past President	Present	Stephanie Swain	Absent
		Channing Cornell	Absent	JJ Lopez, Student Representative	Absent
Staff Present	**1.1**	Julie McGovern, Foundation Executive Director			
College Staff Present	**1.1**	Joe Atherton, Director of Fiscal Services			
Guests Present	**1.1**	Wilda Shock, Chair of the Lake County Friends of Mendocino College			
Public Comment	**2**	No public comment.			
APPROVAL OF AGENDA & MINUTES	**3**				
Approval of Agenda & Minutes	**3.1 & 3.2**	**M/S/C** (Jimenez/Karas). To approve the agenda as presented for December 3, 2025, and to approve the minutes from the regular meeting held on August 6, 2025. The matter passed 6-0.			
CLOSED SESSION	**4**				

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Real Property – Pursuant to Government Code 54956.8	**4.1.1**	No action was taken on item 4.1.1 for Real Property – Pursuant to Government Code 54956.8.
ANNUAL ORGANIZATIONAL MEETING		
Directors	**5.1.1**	**Re-elect slate of Directors at end of 3-year term.** **New Term:** January 1, 2026 – December 31, 2028
		• Todd McMahon • Tina Rader **M/S/C (Karas/Coursey).** To approve to re-elect slate of Directors at end of 3-year term as presented**.** The matter passed 7-0.
	5.1.2	**Set maximum number of Directors to sit on the Board in 2026.** **M/S/C (McMahon/Ramon).** To approve maximum number to 21 Directors to sit on the Board in 2026 as presented. The matter passed 7-0.
Executive Officers, Committee Chairs and Members for 2026	**5.3**	**Elect slate of Executive Officers for 2026** • **President:** Tina Rader • **Vice President:** Donald Coursey • **Secretary/Treasurer:** Timothy Karas, Superintendent/President • **Immediate Past President:** **Elect slate of Committee Chairs and Members for 2026** • **Executive Committee:** Tina Rader, Chair • **Finance Workgroup:** Michelle Goodman • **Scholarship Committee:** VACANT • **Special Events Committee:** VACANT • **Land Committee:** Todd McMahon, Chair • **Governance Committee:** Channing Cornell, Chair **Mendocino College Foundation Affiliate Groups and Foundation Liaisons 2026 (*document attached).** **M/S/C (Rader/McMahon).** To approve the 2026 slate of Executive Officers, and Committee Chairs and Members and the Mendocino College Foundation Affiliate Groups and Foundation Liaisons for 2026 as presented.

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		The matter passed 7-0.
Board & Committee Meeting Schedules 2026	**5.4**	Foundation Executive Director presented two different schedule types. One, the typical 6 board meetings per year and two, switching to 4 meetings per year. The Board of Directors decided to continue with the current structure of 6 meetings per year**.** **Approval of proposed meeting schedules for 2026** • **Board of Directors** • **Executive Committee** **M/S/C (Coursey/McMahon).** To approve the 2026 Board and Executive Committee meeting schedules as presented. The matter passed 7-0.
STANDING COMMITTEE REPORTS	**6**	
Finance Workgroup	**6.1.1**	**Investment Portfolio.** Schwab reports ending on October 31, 2025, were included and reviewed for information.
	6.1.2	**25/26 Donations Summary.** An up-to-date donations summary report for 25/26 was provided for information.
	6.1.3	**24/25 Draft Audit.** The report was shared with the Board of Directors. The Director of Fiscal Services, Joe Atherton reported that the audit was clean with no findings. The draft audit report will be approved at the Board of Trustees meeting on Wednesday, December 17th.
Scholarship Committee	**6.2.1**	**26/27 Scholarship Application Season.**
	6.2.2	**Scholarship Flyer.** Flyer attached for information.
AD HOC COMMITTEE REPORTS	**7**	
Land Committee	**7.1**	**No Report.**
Special Events Committee	**7.2**	**No Report.**
Governance Committee	**7.3**	**No Report.**
DISCUSSION/ACTION	**8**	
Authorize Title Transfer	**8.1**	**M/S/C (Rader/Jimenez).** To approve the title transfer of the property on East Perkins and South Main Street from the Mendocino College Foundation to Mendocino Lake Community College District as presented.

		The matter passed 7-0.
Affiliate Ad Hoc Committee	**8.2**	Foundation Executive Director, Julie McGovern encouraged Board of Directors to become liaisons for the affiliate groups.
"Making the Ask" Workshop	**8.3**	Foundation Executive Director, Julie McGovern reviewed the goals from the "Making the Ask" Workshop that the Foundation Board of Directors participated in back in October.
25/26 Affiliate Budget	**8.4**	**M/S/C (Karas/Rader)** To approve the 25/26 Affiliate Budget as presented. The matter passed 7-0.
Registered Nursing Program – 20th Anniversary	**8.5**	**M/S/C (McMahon/Karas)** To approve the planning of the 20th Anniversary of the RN program. The matter passed 7-0.
Board of Director Resignation	**8.6**	**M/S/C (Goodman/Karas)** To approve the resignation of Directors, Tod Kong, Linda Chapman, Jill Bartolomie and Marilyn Harden as presented. The matter passed 7-0.
REPORTS FOR INFORMATION	**9**	
Mendocino College Superintendent/President	**9.1**	**College Update.** Finals are taking place in the week of December 8th. The District is working on a ten-year facilities master plan. The goal of this plan is to build a new Allied Health program for the Registered Nursing Program and Culinary Arts Program. Additionally, to replace the buildings at the Coast Center and to begin phase two at the North County Center. The State of California Budget comes out in January 2026. The Community College sphere is planning to be okay as far as funding with the knowledge that other agencies will be hit harder.
Foundation President	**9.2**	Foundation Board of Directors President, Tina Rader provided a reminder for Director's Contributions. Any amount helps!
Foundation Staff	**9.3.1**	**AAFG Program.** Foundation Staff is continuing to contact AAFG Alumni that graduated in 2025 to cash in their $500 and $1,000 scholarships.

		The Annual Donor Thank You for AAFG will be going out to donors in the next week with materials that review the success of the program as well as to ask for renewal adoptions.
	9.3.2	**KZYX – Mendocino College Radio Hour.** On November's KZYX show, Rodney Gristanti from Recording Arts & Technology at Mendocino College joined. December's KZYX show Foundation Executive Director, Julie McGovern did a gratitude report.
	9.3.3	**Foundation Staffing.** Tabled.
	9.3.4	**Charitable Contribution Letters 2025.** Letters will go out to donors at the beginning of February.
	9.3.5	**Giving Tuesday Campaign.** Flyer attached for information.
	9.3.6	**Holiday Dinner.** Holiday Dinner will take place on Wednesday, December 17th at the Beehive in conjunction with the Mendocino College Board of Trustees.
	9.3.7	**Appeal Letter.** Appeal attached for information.
	9.3.8	**Summer Scholarship Grants/Fundraising.** Executive Director, Julie McGovern is working with the center affiliate groups to focus on fundraising for the student stipends for the Summer Scholars Program.
	9.3.9	**Coastal Development Report by Jason Morse.** Coastal Liaison, Jason Morse reported that he continues to work on the goals from the "Making the Ask" workshop.
	9.3.10	**Student Director Report by JJ Lopez**. No Report.
Directors Reports	**9.4**	**No Report.**
AFFILIATE REPORTS	**9.5**	
	9.5.1	**Friends of the Mendocino College Coastal Field Station and Natural Sciences (FMCCFSNS).** No Report.
	9.5.2	**Lake County Friends of Mendocino College (LCFMC).** No Report.
	9.5.3	**Friends of Mendocino College Coast Center (FMCCC).** No Report.
	9.5.4	**Friends of the Mendocino College Theatre (FMCT).** No Report.
	9.5.5	**Friends of Mendocino College Culinary Arts Program (FMCCAP).** No Report.

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	9.5.6	**Friends of Mendocino College Recording Arts & Technology (FMCRAT).** No Report
	9.5.7	**Friends of the Mendocino College Gallery (FMCG).** No Report
	9.5.8	**Friends of the Mendocino College Nursing Program (FMCNP).** No Report.
	9.5.9	**Mendocino College Athletic Boosters (MCAB).** No Report.
	9.5.10	**North County Friends of Mendocino College (NCFMC).** No Report
	9.5.11	**Friends of Mendocino College Agriculture (FMCA).** No Report.
	9.5.12	**Friends of Mendocino College Veterans and Dependents (FMCVD).** No Report.
	9.5.13	**Friends of Mendocino College Music Program (FMCMP).** No Report.
FUTURE AGENDA ITEMS	**10**	
ADJOURNMENT	**11**	The meeting of the Board of Directors of Mendocino College Foundation, Inc. adjourned at 1:42 pm by Foundation President Rader. Submitted by: Eliza Grider, Development Coordinator, Mendocino College Foundation, Inc.